

Institutional Factsheet

UNIVERSITY OF TERAMO

1. INSTITUTIONAL INFORMATION

1.1. Institutional details

Name of the institution	UNIVERSITY OF TERAMO - UNITE
Erasmus Code	ITERAMO01
PIC	998475709
Institution website	www.unite.it for incoming: http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0455
Online course catalogue	English : http://www.unite.it/English/Engine/RAServePG.php/P/25871ENG0400/M/25141ENG0404 Italian : http://www.unite.it/UniTE/Engine/RAServePG.php/P/281081UTE0441

1.2. Main contacts

INTERNATIONAL RELATION OFFICE

Contact person	Giovanna CACCIATORE
Responsibility	Head of International Office
Contact details	Tel +39 861 266291 – Fax +39 861 266328 E-mail: gcacciatore@unite.it Opening hours: Monday to Friday 10:30-12:30.

	OUTGOING/INCOMING STUDENTS FOR TRAINEESHIP
Contact person	Marco CERASETTI
Contact details	Tel +39 861 266077 – Fax +39 861 266328 E-mail: mcerasetti@unite.it Opening hours: Monday to Friday 10:30-12:30.
	OUTGOING STUDENTS FOR STUDY
Contact person	Giuseppina DI TOMMASO
Contact details	Tel +39 861 266328 – Fax +39 861 266328 E-mail: gditommaso@unite.it Opening hours: Monday to Friday 10:30-12:30.
	INCOMING STUDENTS FOR STUDY
Contact person	Fernando DI NICOLA
Contact details	Tel +39 861 266321 – Fax +39 861 266328 E-mail: fdinicola@unite.it Opening hours: Monday to Friday 10:30-12:30

INTERNATIONAL WELCOME OFFICE

	INCOMING STUDENTS/STAFF/RESEARCHERS AND PROFESSORS
Contact person	Elena PERROTTA
Contact details	Tel +39 861 266261 E-mail: eperrotta@unite.it Opening hours: Monday to Friday 9:30-12:00.

DETAILED REQUIREMENTS AND ADDITIONAL INFORMATION

1.3. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Language of instruction level *. Please indicate if it is recommended or mandatory.
Student Mobility for Studies	Italian	A2
Staff mobility	Italian	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

1.4. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support.

Useful information:

<http://www.unite.it/UniTE/Engine/RAServePG.php/P/25541UTE0400/M/25091UTE0405>

1.5. Calendar

1.5.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	15 July
Spring term	15 November

1.5.2. Decision Response

We will send our decision within 4 weeks.

1.5.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

1.5.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

2. ADDITIONAL INFORMATION

2.1. Grading system

<http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0455>

2.2. VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Elena Perrotta
Responsibility	International Welcome Office
Contact details	Tel +39 861 266261 E-mail: eperrotta@unite.it Opening hours: Monday to Friday 9:30-12:00.
Website	<p>European Citizens may enter Italy with a passport or ID card and are entitled to stay for study or work as long as like. You are however required to register with the Questura (police station - Polizia di Stato) in order to obtain residence and therefore you should ensure that you have all the documents requested for this procedure before you leave your home country.</p> <p>Non European Citizens are required to apply for a study visa prior to leaving. Applications should be made at your nearest Italian Embassy or Consulate. Always start these procedures well in advance of your planned visit to Italy. These procedures are subject to change so it is worthwhile telephoning the embassy or checking the website for information before going personally to the visa office (link: www.poliziadistato.it/articolo/10930/9). If it is required, please send email to the Ufficio Relazioni Internazionali (International Relations office) at eperrotta@unite.it , asking for a letter of admission to be posted to your home address.</p> <p>Residence Permit</p> <p>European Citizens may reside in Italy for three months without a Residence Permit (Permesso di Soggiorno) from the Italian Police, but they have to register at the Police Station (Dichiarazione di Presenza).</p> <p>If you are staying in Teramo for longer than three consecutive months, you have to register at the City Hall of your residence district in Teramo (Iscrizione Anagrafica). should report your presence on Italian territory to the local Police authorities filling in a specific form.</p> <p>Further information at Polizia di Stato.</p> <p>Non European citizens are required to apply for a residence permit within 8 working days since their arrival in Italy. Applications can be submitted to Italian Post Offices (Sportello Amico), Patronages and Municipalities. http://www.poliziadistato.it/articolo/1076-Stranieri/ For more information about visa and residence permit you can visit the following Internet sites: http://www.esteri.it/MAE/IT/Ministero/Servizi/Sportello_Info/DomandeFrequenti/Visto_per_Italia/ http://www.esteri.it/visti/index_eng.asp Please note that a tourist visa does not entitle you to study in Italy.</p>

2.3. INSURANCE

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

Contact person	Filippo SANTUCCI
Responsibility	Head of Area patrimoni e servizi economici
Contact details	fsantucci@unite.it
Website	<p>All students are requested to have appropriate health insurance.</p> <p>EU Citizens must travel to Italy with their European Health Insurance Card. The European Health Insurance Card, replacing paper forms such as the E111 or E106, gives access to medically necessary, state-provided healthcare during a temporary stay in any of the 27 EU countries, Iceland, Lichtenstein, Norway and Switzerland.</p> <p>Students coming from non-EU countries are strongly recommended to verify if there are any agreements between their country's National Health Service and the Italian one; in case there is none, they must get hold of an insurance policy to be translated and certified by the Italian Diplomatic Representative abroad.</p> <p>For more information on how to obtain a EHIC, please visit the European Health Insurance Card website at http://ec.europa.eu/social/main.jsp?catId=559&langId=en</p>

2.4. HOUSING

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

	Erasmus Student Network (ESN Teramo)
Responsibility	ESN Teramo is run by students, and offers help for any practical aspects concerning life in Teramo and to make their stay at the University of Teramo as fruitful and pleasant as possible.
Contact details	<p>Via Renato Balzarini n. 1 - 64100 Teramo</p> <p>Phone: +39 0861 266404 - Fax: +39 0861 266619</p> <p>e-mail: esnerasmusteramo@gmail.com</p>
Website	http://www.esnitalia.org/section/esn-teramo

Responsibility	Azienda per il Diritto agli Studi Universitari (ADSU)
Contact details	info@adsuteramo.it
Website	http://www.adsuteramo.it/servizi.asp?id=39

3. ERASMUS COORDINATOR

Contact person	Prof. Maria Cristina GIANNINI
Responsibility	Institutional coordinator
Contact details	mcgiannini@unite.it
Phone	+39 0861266626

Contact person	Prof. Maria Cristina GIANNINI
Responsibility	Faculty of law
Contact details	mcgiannini@unite.it
Phone	+39 0861266626

Contact person	Prof. Francesca ROSATI
Responsibility	Faculty of Political Sciences
Contact details	frosati@unite.it
Phone	+39 0861 266732

Contact person	Prof. Lucia ESPOSITO
Responsibility	Faculty of Communication Sciences
Contact details	lesposito@unite.it
Phone	+39 0861 266780

Contact person	Prof. Giuseppe MARRUCHELLA
Responsibility	Faculty of Veterinary Medicine
Contact details	gmarruchella@unite.it
Phone	+39 0861266932

Contact person	Prof. Rosanna TOFALO
Responsibility	Faculty of Biosciences, Agro-food and Environmental Technologies
Contact details	rtofalo@unite.it
Phone	+39 0861 266911